28 October 2015

MEMORANDUM NO. 143
Series of 2015

TO: All Deans, Directors, Unit Heads, and Student Organizations

SUBJECT: PAROLAN 2015

On its 36th year, the UPLB PAROLAN 2015, sponsored by the UPLB Corps of Cadets, UPLB Corps of Sponsors, and the UP Vanguard Incorporated-Los Baños Chapter, will be held on 02 December 2015.

This year’s theme is PAROLAN 2015: Pasko Para Sa Lahat. The activity will start with the traditional Lantern Parade from the Carabao Park to the Graduation Grounds, Freedom Park where the Program Proper will be held.

The PAROLAN will involve three major competitions, namely, the Lantern Making Competition, Search for Mutya ng PAROLAN 2015, and Christmas Caroling Competition.

For your guidance, please see the attached mechanics and guidance for the competitions and the route of the lantern parade.

I am urging your active participation in the PAROLAN activities.

FERNANDO C. SANCHEZ, JR.
Chancellor
Parulan 2015

Program of Activities

PRE-EVENT ACTIVITIES

PHASE I – Iskolar’s Choice Voting Period
    Date and Time: 10 0800H November 2015
    Place: Humanities Lobby

PHASE II – Photoshoot of Mutya
    Date and Time: 16 1300H November 2015
    Place: Freedom Park

PHASE III – Gift Giving Program
    Date and Time: 29 0800H November 2015
    Place: TBA

PHASE IV – Start of the Display of Lanterns
    Date and Time: 30 1800H November 2015
    Place: TBA

EVENT PROPER: 02 DECEMBER 2015

❖ ASSEMBLY
    Time: 1500H
    Place: Carabao Park

❖ LANTERN PARADE
    Time: 1600H
    Route: Carabao Park to Freedom Park

❖ PROGRAM PROPER
    Time: 1700H
    Place: UPLB Freedom Park

❖ PAROLAN AFTERMATH
    Time: 2000H
    Place: UPLB Freedom Park
Program Proper

A. Entry of Colors
B. Invocation
C. National Anthem
D. Opening Remarks
E. Production Number
F. Reading of Criteria for Judging
G. Introduction of Board of Judges
H. History of PAROLAN
I. Pre - Activities AVP
J. Presentation of Lanterns (1ST BATCH)
K. Presentation of Carols (2ND BATCH)
L. Intermission Number
M. Presentation of Lanterns (1ST BATCH)
N. Presentation of Carols (2ND BATCH)
O. Intermission Number
P. Awarding Ceremony
Q. Message of the Chancellor

R. Exit of Colors

UPLB Corps of Cadets
UP Chorale Ensemble
UP Chorale Ensemble
Commandant and DMST Head
Mutya ng PAROLAN Candidates
Corps Sponsor
Corps Commander

Dr. Fernando C. Sanchez, Jr.
Chancellor, UPLB

PAROLAN 2015: AFTERMATH

A. Fireworks Display
B. Band Performances
A. GENERAL

1. All interested Colleges and/or institutions must confirm their participation on or before 06 November 2015 thru submission of their Accomplished Entry Form.

2. Representatives from interested Colleges and/or institutions must attend the General Orientation on 09 November 2015 for the Parol, Search for Mutya ng PAROLAN, and Christmas Caroling competitions.

3. The order of presentation of the Lanterns with the explanation of the respective Mutya Candidate and the presentation of the Christmas Carols will be determined through DRAW LOTS during the General Orientation on 09 November 2015.

4. The deadline for the submission of the general requirements documents is on 09 November 2015, the following should be submitted be either on a flash drive or via e-mail to uplbrotc1912@gmail.com:

   i. For the Lantern and Christmas Carol Competitions:
      ✓ Logo of organization/college/institution A written description of the group or organization in not more than 300 words
      ✓ A 30 second to 1 minute AVP of the group/organization

   ii. For the Mutya ng Parolan Competition:
      ✓ One (1) 4R picture printed on photo paper, with the following requirements:
         a) Half body shot;
         b) Portrait;
         c) White background;
         d) With "Royal Christmas" motif
         e) The General colors of the attire of the Mutya are black, gold and silver,

   iii. For the Christmas Caroling Competition:
      ✓ A group picture in a 4R photo printed on photo paper.

5. All infractions on the mechanics provided, especially with the set deadlines, will result to a corresponding deduction of points from the General Requirements criterion

6. The prizes to be awarded are as follows:

   ✓ Lantern Making Competition
      Best Lantern – Php 15,000 and Trophy
      1st Runner-up – Php 10,000 and Trophy
      2nd Runner-up – Php 5,000 and Trophy
      Chancellor’s Choice – Plaque
      UP Vanguard’s Choice – Plaque
      Commandant’s Choice – Plaque

   ✓ Search for Mutya ng PAROLAN Competition
      Mutya ng PAROLAN – Php 3,000, Bouquet, Sash, Tiara and Trophy
      Iskolar’s Choice – Php 1,000, Bouquet, Sash and Plaque

   ✓ Christmas Caroling Competition
      Best Serenade – Php 5,000 and Trophy
      Iskolar’s Choice – Php 1,000 and Plaque
B. SPECIFIC GUIDELINES

**LANERN MAKING COMPETITION**

1. The competition is open to all interested institutions, organizations, clubs, and students inside and outside the University.
2. The lantern should be relevant to the theme: “PAROLAN 2015: Pasko Para Sa Lahat”
3. The overall size of the lantern (including accessories) should be at least 1.5 meter in height, 1.5 meter in length, and 0.5 meter in width; and at most 2.5 meter in height, 2.5 meter in length, and 1 meter in width.
4. For circular and cube-shaped lanterns, the diameter and sides, including accessories, should be at least 1.5 meters and at most 2.5 meters, respectively.
5. The lantern should be lighted throughout the given time of presentation.
6. The lantern should at least made from any recyclable material.
7. The lantern should have its own support, be able to stand alone, be able to endure bad weather, and is suitable for a parade. Use of vehicles for parade is optional but at least be designed in accordance to the theme/motif and is coordinated on or before 20 November 2015.
8. The lantern should be displayed starting on 30 1700H November 2015 with their corresponding descriptions and the name of the participating organization/institution.
9. The institution/organization should provide protection for their lantern during its display from 30 November 2015 to 02 December 2015.
10. No additional lightings, designs, decorations, accessories and other necessary arrangements to be done on the lantern is allowed during the pre-judging of lanterns.
11. The group/organization should also provide at least one (1) electrical cord, minimum length of three (3) meters having at least two sockets prior the display period.
12. The pre-judging of the lanterns will be held on 30 1900H November 2015 wherein at least one (1) representative from each participating organization/institution shall showcase their lantern to the pre-judging evaluators.
13. All lantern entries should have a “Mutya” to explain the meaning and symbolism of the lantern during the PAROLAN Program Proper with a minimum of three (3) minutes and a maximum of four (4) minutes for the explanation.
14. The total score of the lantern will be comprised of the following:

   70% - Program Proper  
   30% - Pre-judging  
   100%

**Program Proper Judging** will be composed of the following:  
40% - Theme Relevance and Meaning of the Lantern  
35% - Creativity and Uniqueness  
15% - Resourcefulness  
10% - Presentation and Over-all Impact  
100%

**Pre-judging** will be composed of the following:  
50% - Size  
30% - Lightings and Stability  
20% - General Requirements  
100%
**SEARCH FOR MUTYA NG PAROLAN COMPETITION**

1. A *Mutya* Candidate must represent the lantern of one group or organization
2. The following guidelines should be observed for the “Mutya”:
   a. Must be female;
   b. Must at least 5 ft. tall.
   c. May or may not be a member of the group or organization.
   d. Must be in Filipiniana attire; and
   e. Must have an escort wearing Barong Tagalog.
3. The *Mutya* of the organization or institution must attend the **general rehearsal on 30 November 2015** at the DMST Lobby prior to the event proper.
4. To determine the Iskolar’s Choice for *Mutya ng PAROLAN* 2015, a “piso-vote” booth will be set-up to facilitate the **voting period starting 10 November 2015**. Another element to determine the Iskolar’s Choice for this category is the garnering of the highest Facebook likes in their official picture for PAROLAN 2015.
5. For the PAROLAN Program Proper, the *Mutya* will be given a minimum of three (3) minutes and a maximum of four (4) minutes to present and explain their lantern and its symbols. The microphone will be turned off in any case that a *Mutya* exceeds the time limit.
6. The *Mutya* Candidate will participate in a **Gift Giving Program**, a community service to be held on **29 November 2015**. The organization/institution must collect or gather any goods (toys, canned goods, bottled water, shirts, etc) to be given for the children.
7. The organization/institution can start collecting/gathering goods as soon as they confirmed their participation in PAROLAN 2015. All **goods gathered** must be at the Department of Military Science and Tactics by **23 November 2015**.
8. The total score of the *Mutya* Candidate will be comprised of the following:

   - **35%** - Beauty, Poise and Bearing
   - **30%** - Articulation and Grammar
   - **15%** - Stage Presence
   - **10%** - Audience Impact
   - **10%** - General Requirements
   - **100%**
CHRISTMAS CAROLING COMPETITION

1. The competition is open to all interested institutions, organizations, clubs, and students inside and outside the University.
2. The group must be at least 7 members and at most 20 members.
3. The participants will be given a minimum of three (3) minutes and a maximum of six (6) minutes to render their two (2) music pieces to the audience - a common piece (To be announced) and a piece of their own choice.
4. Attire, props and accessories must be decent.
5. The group with the highest score in Audience Impact criterion will have the Iskolar’s Choice Award for this category.
6. The total score will be comprised of the following:

   40% - Voice Quality (Tone, Melody, Pitch)
   25% - Arrangement of Piece
   10% - Stage Presence
   10% - General Requirements
   10% - Audience Impact
   5% - Costume and Props
   100%

Should you have any questions, please feel free to contact the PAROLAN 2015 Steering Committee Heads at 09158652016 (CLTC Foronda 1CL – Corps Commander, Corps of Cadets) or 09169230613 (Miss Bernardo 1CL – Corps Sponsor, Corps of Sponsors) or e-mail us at uplbrotc1912@gmail.com. You can also reach us through our PAROLAN 2015 Facebook Fan Page at facebook.com/parolanuplb.
## C. GENERAL REQUIREMENTS CRITERION

### Breakdown of Scores

<table>
<thead>
<tr>
<th>LANTERN</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Confirmed participation on or before 16 October 2015</td>
<td>0.5%</td>
</tr>
<tr>
<td>2. Attended the general orientation on 19 October 2015</td>
<td>3%</td>
</tr>
<tr>
<td>3. Accomplished Entry Form on or before 19 October 2015</td>
<td>0.5%</td>
</tr>
<tr>
<td>4. Logo of organization/institution on or before 23 October 2015</td>
<td>0.5%</td>
</tr>
<tr>
<td>5. Written Description (&lt; 300 words) on or before 23 October 2015</td>
<td>1%</td>
</tr>
<tr>
<td>6. AVP (30 sec to 1 min) on or before 23 October 2015</td>
<td>2%</td>
</tr>
<tr>
<td>7. Lighted during pre-judging and event proper</td>
<td>0.5%</td>
</tr>
<tr>
<td>8. Have some parts made from recyclable materials</td>
<td>1%</td>
</tr>
<tr>
<td>9. Displayed starting 30 November 2015, 5PM</td>
<td>2%</td>
</tr>
<tr>
<td>10. Displayed Description and Name of organization/group</td>
<td>2%</td>
</tr>
<tr>
<td>11. With representative during Pre-Judging of Lanterns</td>
<td>2%</td>
</tr>
<tr>
<td>12. Size Requirements</td>
<td>5%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>20%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>MUTYA</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Confirmed participation on or before 16 October 2015</td>
<td>0.25%</td>
</tr>
<tr>
<td>2. Attended the general orientation on 19 October 2015</td>
<td>1%</td>
</tr>
<tr>
<td>3. Accomplished Entry Form on or before 19 October 2015</td>
<td>0.25%</td>
</tr>
<tr>
<td>4. Picture of Mutya</td>
<td>1.5%</td>
</tr>
<tr>
<td>- Printed on photo paper</td>
<td>0.25%</td>
</tr>
<tr>
<td>- Size 4R</td>
<td>0.25%</td>
</tr>
<tr>
<td>- Half-body</td>
<td>0.25%</td>
</tr>
<tr>
<td>- Portrait</td>
<td>0.25%</td>
</tr>
<tr>
<td>- White Background</td>
<td>0.25%</td>
</tr>
<tr>
<td>- Royal Christmas Motif</td>
<td>0.25%</td>
</tr>
<tr>
<td>4. Logo of organization/institution on or before 23 October 2015</td>
<td>0.25%</td>
</tr>
<tr>
<td>5. At least 5 ft tall</td>
<td>0.25%</td>
</tr>
<tr>
<td>6. In Filipiniana Attire</td>
<td>0.25%</td>
</tr>
<tr>
<td>7. With escort wearing Barong Tagalog</td>
<td>0.25%</td>
</tr>
<tr>
<td>8. Mutya Participated in Gift Giving Program</td>
<td>4%</td>
</tr>
<tr>
<td>9. Explanation (within the duration of 3-4 mins)</td>
<td>1%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>10%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
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<tr>
<td>3. Accomplished Entry Form on or before 19 October 2015</td>
<td>0.5%</td>
</tr>
<tr>
<td>4. Group Picture (4R) printed on a photo paper</td>
<td>1%</td>
</tr>
<tr>
<td>5. Logo of organization/institution on or before 23 October 2015</td>
<td>0.5%</td>
</tr>
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<td>6. Written Description (&lt; 300 words) on or before 23 October 2015</td>
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</tr>
<tr>
<td>7. AVP (30 sec to 1 min) on or before 23 October 2015</td>
<td>1%</td>
</tr>
<tr>
<td>8. Number of members (7-20)</td>
<td>2%</td>
</tr>
<tr>
<td>9. Rendition of two songs (3-6 mins)</td>
<td>3%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>10%</strong></td>
</tr>
</tbody>
</table>